

APRIL 2017



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MAKE JOB SEARCH A FULL-TIME COMMITMENT!
CALL US TODAY: 800-481-6555

America's Job Center of California (AJCC) - Cerritos
10900 E. 183rd St., SUITE 392, Cerritos CA, 90703 (562) 402-9336
Monday through Friday 8am – 5pm

The TRENDSS Job Search Workshops will be held at the AJCC, Firestone For the month of April.

Monday	Tuesday	Wednesday	Thursday	Friday
3	4	5	6	7
9am –1pm Advanced Beginning Computer Skills for Job Search (Level 2)	9am –1pm: Intermediate Computer Skills for Job Search (Level 3)	9am –1pm Advanced Beginning Computer Skills for Job Search (Level 2) 9:30am – 12:30pm: Cal Fresh (Please call to verify.) 11:50-1pm: Toastmasters International SPEECHES START AT NOON. (Visitors Welcome!)	9am – 1pm Intermediate Computer Skills for Job Search (Level 3)	9am – 1pm Beginning Computer Skills for Job Search (Level 1) *10am – Noon SELACO WDB Networking Success Team Job Club
10	11	12	13	14
9am –1pm Advanced Beginning Computer Skills for Job Search (Level 2)	9am –1pm: Intermediate Computer Skills for Job Search (Level 3)	9am –1pm Advanced Beginning Computer Skills for Job Search (Level 2) 11:50-1pm: Toastmasters International SPEECHES START AT NOON. (Visitors Welcome!)	9am – 1pm Intermediate Computer Skills for Job Search (Level 3)	9am – 1pm Beginning Computer Skills for Job Search (Level 1) *10am – Noon SELACO WDB Networking Success Team Job Club
17	18	19	20	21
9am –1pm Advanced Beginning Computer Skills for Job Search (Level 2)	9am –1pm: Intermediate Computer Skills for Job Search (Level 3)	9am –1pm Advanced Beginning Computer Skills for Job Search (Level 2) 9:30am – 12:30pm: Cal Fresh (Please call to verify.) 11:50-1pm: Toastmasters International SPEECHES START AT NOON. (Visitors Welcome!)	9am - Noon: Veteran Orientation 9am – 1pm Intermediate Computer Skills for Job Search (Level 3) 2:30pm-4:30pm: Power Your Job Search! LMI/ Skill Assessment Workshop	9am – 1pm Beginning Computer Skills for Job Search (Level 1) *10am – Noon SELACO WDB Networking Success Team Job Club
24	25	26	27	28
9am –1pm Advanced Beginning Computer Skills for Job Search (Level 2)	9am –1pm Intermediate Computer Skills for Job Search (Level 3)	9am –1pm Advanced Beginning Computer Skills for Job Search (Level 2) 11:50am-1pm: Toastmasters SPEECHES START AT NOON. (Visitors Welcome!)	TRENDSS- Job Search Workshops: *2pm – 4pm Intro to Social Media 9am –1pm Intermediate Computer Skills for Job Search (Level 3)	9am – 1pm Beginning Computer Skills for Job Search (Level 1) *10am – Noon: SELACO WDB Networking Success Team Job Club
	For an online calendar please visit our website at www.selaco.com .	Schedule is subject to change without notice. Please call to verify.	* Indicates that you need to be enrolled to attend. Enrollment is easy and is no cost. Ask how to enroll today!	

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SELACO Workforce Development Board (WDB)
America's Job Center of California (AJCC) –
Firestone/Norwalk

12440 E. Firestone Blvd., Suite 100, Norwalk, CA 90650
(562) 402 – 9336 ext.2201 • Monday to Friday: 8am – 5pm



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The TRENDS Job Search Workshops will be held at the AJCC, Firestone For the month of April.

Monday	Tuesday	Wednesday	Thursday	Friday
3 *Noon to 2pm Power Lunch – Job Club SELACO WDB AJCC Firestone	4	5	6 *9am – 3pm : Nelson Staffing SELACO WDB AJCC Firestone	7
10 <u>TRENDS- Job Search Workshop:</u> *9am-Noon: Skills Discovery I & II *Noon to 2pm Power Lunch – Job Club SELACO WDB AJCC Firestone	11 <u>TRENDS- Job Search Workshop:</u> *9am - Noon: The Job Hunt Begins	12 <u>TRENDS- Job Search Workshop:</u> *9am - Noon: Paper, Paper, Paper (Application, Cover Letter and Thank You Note).	13 <u>TRENDS- Job Search Workshop:</u> *9am - Noon: Part Job Interview Preparation and Practice *9am – 3pm : Nelson Staffing SELACO WDB AJCC Firestone	14
17 *Noon to 2pm Power Lunch – Job Club SELACO WDB AJCC Firestone	18	19 <u>TRENDS- Job Search Workshops:</u> *9am – Noon: MS Word Basics for Make Your Own Business Card *1pm – 4pm: RESUME LAB (Bring a Job Lead to class)	20 *9am – 3pm: Nelson Staffing SELACO WDB AJCC Firestone	21
24 *Noon to 2pm Power Lunch – Job Club SELACO WDB AJCC Firestone	25	26	27 *9am – 3pm : Nelson Staffing SELACO WDB AJCC Firestone	28

* Indicates that you need to be enrolled to attend. Enrollment is easy and is no cost. Ask us how to enroll today! 😊

Schedule is subject to change without notice. Please call to verify.

TRENDS is a week-long series of **Job Search Workshops** open to **ALL enrolled** customers. TRENDS is an acronym that stands for Tomorrow's Resources for Employment Networking and Development of Skills and Strategies.

To sign up for workshops and events, please call:
Firestone AJCC: (562) 402-9336 Ext. 2201